

WORKERS COMP APPEAL GUIDELINES

- Contact adjuster OR refer to EOR/ EOB appeals section to find out where and how to appeal- do not blindly submit appeal to claims address!!!
- You must address the denial that was given. For example, if denied for not related to work injury, you must address that by providing doctor notes and any other information relevant to it being work related. (i.e., MRI, other doctor notes, work accident form)
- Appeal should have:
 - Appeal letter
 - EOR/ EOB
 - HCFA
 - Op report/ office note
 - Previous reports, testing or any other information relevant to treatment
- Scan copy of appeal packet into ebridge
- Go to workflow and enter notes/ follow up date (30 days)