

Revenue Cycle Management - Process Resource Center

Procedure: 4.3 Appeals

Worker's Compensation Appeals

WC APPEALS

1. Prep appeal letter
2. Get copy of the EOR
3. Get copy of AOB
4. Print HCFA
5. Get copy of office visit note/op report
6. Get copy of any previous reports (i.e. any testing) relevant to the procedure performed
7. Merge all documents into PDF & mail/fax
8. Scan copy of appeal into eBridge
9. Go to Workflow and enter notes/follow up date