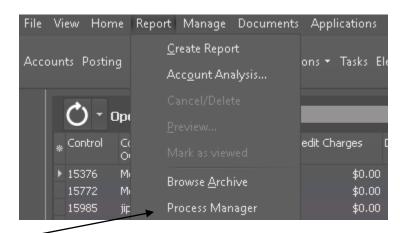
Revenue Cycle Management - Process Resource Center

Procedure: 2.5 Claims Creation/Submission

Run a Process

Go to report:



Go to Process Manager.

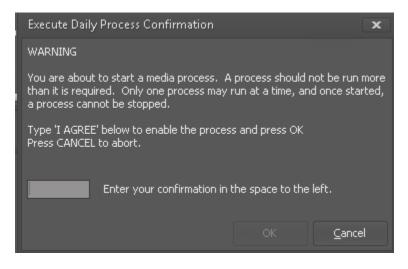
🔤 Pro	ocess M	anager				- • x
	s Name		Last Run	Last Successful Run	Last Status	
		Collections Wait List	9/18/2018 12:21:41 PM	9/18/2018 12:21:41 PN	1 Successfully Completed	
						Configure
Month						Run
_		_		_		
	ess Item					×
Daily P						
	Enabled	Descriptio		Base	Report	- N
	\checkmark	Transacti	on Journal by Provider		saction Journal By Provider	
	\checkmark	Transacti	on Journal by Control		saction Journal By Control	
	\checkmark	Account F	Reminders		unt Reminders	
	\checkmark	Unproces	sable Claims	Unpr	ocessable Claims	
	\checkmark	Insurance	e Filing by Enterprise	Insu	ance Filing	
	\checkmark	X12837v5	5010 EMC Module (IHCFA)	X128	37 v5010 Electronic Claims Module	
	\checkmark	X12837v5010 EMC Module (Practice Insight Professi)		ight Professi) X128	37 v5010 Electronic Claims Module	
	\checkmark	HCFA150	0 08/05	HCF#	4-1500	
	\checkmark	HCFA-15	00	HCF#	A-1500	
		Control T				•

Click run – and always click Yes to continue (it will show you a window with open controls)

• You can run process with having controls open, that's ok.

Open Controls (20)									
The following Controls are currently open:									
Control Number	User	Entry Date	â						
16625	g	11/22/2019	TU						
16605		11/21/2019							
16606		11/21/2019							
16608		11/27/2019							
16634		11/26/2019	-						
1		a la la cara	Þ.						
Do you want to continue?									

After you click yes,



Type In I AGREE in this box – allowing your process to run.

After your process has run – You will receive a pop up to tell you It has been completed.