

## DRESS CODE UPDATE

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ALL:

Effective immediately below is a recap of our usual dress code with some additions:

- Jeans are now OK *but must be PLAIN*
  - No rips, acid wash or graphics on them just PLAIN neutral colors (i.e., blue, white or black)
- NICE shirt with your jeans please- **do not appear to be on your way to the gym**
- Leggings are fine but shirt must be to mid-thigh
- NO sweatpants or pajama pants
- NO SNEAKERS (except on Friday)
- NO GRAPHICS or team emblems on anything
- NO hoodies (i.e., nothing with a hood hanging off the back)
- NO hats (beanies, baseball or other caps)
- NO tank tops
- Uggs are okay

If you don't know what's appropriate ask Alex.

**NJ:** If we are having clients in the office you will be notified, please dress business casual on those days. Alex or I will let you know.

Kristin